



## Minutes

<p>Board of Directors Present</p>	<p>Directors in Person: Madelyn Carlson, Darlene Darnell, Amina Suchoski, Les Stahlnecker</p> <p>Directors on the phone: Brian Gibbons, Lori Brown, Dan Ferguson, Eddie Miles</p> <p>Other participants: Wes Luckey, Caitlin Safford, Kayla Down, Deb Gauck (phone)</p> <p>We did not have quorum because we had 8 directors, but not the required combined 9 directors in person or on the phone.</p>	
<p>Backbone Support Present</p>	<p>Carol Moser, Aisling Fernandez</p>	
<p>Guests</p>	<p>Lena Nachand, Wes Luckey, Caitlin Safford, Kayla Down, Dr. Don Ashley, Deb Gauck (phone)</p>	
<p>Special Thanks</p>	<p>Thank you to Greater Columbia Behavioral Health for providing the facility, WebEx capability and support that allows us to hold these meetings.</p>	
<p>TOPIC</p>	<p>NOTES</p>	<p>ACTIONS</p>
<p>Welcome &amp; Introductions</p>	<ul style="list-style-type: none"> <li>• Rhonda Hauff facilitated the meeting &amp; welcomed everyone to the meeting. There were self-introductions including name and organization.</li> <li>• Request that Board members email Martin to tell him if you want a one- or two-term seat on the Board.</li> </ul>	
<p>Minutes (Action)</p>	<ul style="list-style-type: none"> <li>• We did not have quorum to approve the December 15<sup>th</sup> minutes.</li> </ul>	
<p>Leadership Council Report</p>	<ul style="list-style-type: none"> <li>• Carol gave a brief Leadership Council report. During the Leadership Council (LC), we discussed a key piece of work coming up, a regional survey. We will need volunteers for a committee for this survey. At the LC meeting, we had an update on the RAP/SIM project from Becky. We talked about the CCHE survey results. We talked about the upcoming Pathways Community HUB training on January 27<sup>th</sup>.</li> <li>• There was more discussion about the Pathways Community HUB model that has shown very good performance outcomes in Michigan &amp; Ohio. There was discussion</li> </ul>	



	<p>about MCO data systems and how they might be able to work together. It's possible for Health Homes to exist alongside or within the Pathways Community HUB model.</p>	
Director's Report	<ul style="list-style-type: none"><li>• Carol walked us through the Director's Report. Section 1 includes a letter from the Department of Health &amp; Human Services from January 9<sup>th</sup> "approving Washington's request for a new five-year Medicaid demonstration project." <a href="#">Click here for the Special Terms &amp; Conditions</a>. What Carol said she found to be very interesting is that on page 53 of the Special Terms &amp; Conditions document, section 108 is called "Demonstration Hypotheses" and gives four hypotheses that the state will test in its evaluation of the demonstration. This means that the waiver has been designed to be an experiment! This was the first time she had seen the ACH work written about in this way.</li><li>• Carol talked about the Project Toolkit. The version we reviewed on Thursday, January 19<sup>th</sup> was the Draft Toolkit for the Public Comment Period. All ACHs will be required to implement 2 projects of which two are required: 1. Bi-directional integration of care and primary care transformation, 2. Addressing the opioid use public health crisis.</li><li>• The third section of the Director's Report provides highlights from the results of CCHE's second evaluation of ACHs, which became available on December 23<sup>rd</sup>. Compared with the first evaluation, GCACH made statistically significant improvement in the "Mission, goals and objectives" domain! The feedback for the other domains remained the same (the changes were not statistically significant), but that's okay because we have ratings above the state average for all domains except for "community engagement," which we hope to improve upon starting this year. Carol said that with the potential for the new administration to revoke what we're trying to do, it's incumbent on us to do more community engagement. Deb asked if we could create a synthesis around the CCHE survey results so the Priority Work Groups can use the feedback.</li></ul>	



<p>Financial Report</p>	<ul style="list-style-type: none"> <li>• Carol shared the Revenue and Expense Report, February 2016 through January 2017. This report includes the revenues in the GCACH bank account (currently \$479,976), and the expenses since the end of August attributed to this account. Since February 1, 2016, GCACH has received a total income of \$539,597.62. Line item 62170, in the amount of \$20,048.07 labeled "BFCHA Subcontract Svcs" included payroll for Aisling, and Carol, taxes, consulting services with Sue Jetter, Deb Gauck, and EWU, office supplies, and mileage reimbursement through November 25, 2016. Line item 62320 "Implement Project" in the amount of \$21,989.71 is for Consistent Care Services to implement the SIM/RAP project. Although the ACH Leads have been given a possible estimate of planning funding for 2017, there has been no definite number, although Carol has heard a range of between \$1-2 million.</li> <li>• The HCA is encouraging all ACHs to expend all SIM funding before spending Medicaid Waiver funding. As of this meeting, there was \$479,975.66 in the bank which includes a CD in the amount of \$115,817.91 which is the HRSA and Yakima Valley Community Foundation grant money (\$40,817.91/\$75,000).</li> <li>• Rhonda suggested that the Finance Committee makes a recommendation on this finance report.</li> <li>• There are different rules for SIM dollars vs. Waiver dollars. For 2017, we can carry over money. CMMI put a 15% cap on carry-over funds for SIM and ACHs are good to carry-over year 2 to 3, from year 3 to 4, we can carry over 15%.</li> <li>• Carol mentioned that we also need to spend the Yakima Valley Foundation grant money, and we need to use it to further the GCACH. The survey might be a good use for that funding.</li> </ul>	
<p>Contracts Policy (Action)</p>	<ul style="list-style-type: none"> <li>• Carol discussed the Contracts Policy. The Executive Director can enter into contracts up to \$5,000 without Board approval, and there are procedures for agreements over \$5,000. There is a debarment policy where if a vendor has broken the law, they can't enter into contracts with us. Rhonda suggested adding language about being proactive about confirming that contractors are not on that list. No quorum to approve the policy.</li> </ul>	



<p>Waiver Toolkit Draft &amp; Public Comments</p>	<ul style="list-style-type: none"> <li>Board requested that Backbone send an email to the Board requesting that they send comments/questions/feedback to the Backbone for a letter with comments on the toolkit to HCA.</li> </ul>	
<p>Office Space</p>	<ul style="list-style-type: none"> <li>Carol announced that she really likes the office space in Pasco at the Community Action Connection and she believes this will be a great space for backbone staff to relocate to.</li> </ul>	
<p>Retreat Discussion</p>	<ul style="list-style-type: none"> <li>The Board discussed possibilities about a format for a retreat and would like to have a retreat that is Board-only for the first few hours but can be open to other participants after that. Important to develop relationships and trust within the board. Focus on Board development and the responsibilities as board. Suggestion to gain a better understanding of the PWGs and LC work. Rhonda suggested the retreat have the right facilitator. The Board suggested doing the retreat in April</li> </ul>	
<p>2017 Workplan Review &amp; Discussion.  Staff Job Descriptions &amp; Contracts (Action)</p>	<ul style="list-style-type: none"> <li>Carol walked the Board through the draft work plan for 2017.</li> <li>She would like to see bringing partners to our meetings who can bring expertise on topics like VBP, BH integration etc. and also to go out and develop partnerships this year. She would like to start asking for sponsors of meetings, for example the Federal Reserve Bank.</li> <li>Carol talked about the two positions she would like to propose hiring for: 1. Program Manager and 2. Data Analyst</li> </ul>	
<p>Adjournment</p>	<p>Meeting was adjourned at 2:30PM. Minutes taken by Aisling.</p>	
<p>Remaining 2017 Meetings</p>	<p><b>Thank you for your time and engagement with the Greater Columbia Accountable Community of Health!</b> The Board of Directors will meet in 2017 (from 12-2:30PM) on the following dates (the third Thursday of the month): February 16<sup>th</sup> March 16<sup>th</sup> April 20<sup>th</sup></p>	



Greater Columbia

**Accountable  
Community *of*  
Health**

**Board of Directors**

Thursday, January 19th, 2017

12:00PM to 2:30PM

Regular meeting

[Greater Columbia Behavioral Health](#)

101 N. Edison Street, Kennewick, WA 99336

	May 18 <sup>th</sup> June 15 <sup>th</sup> July 20 <sup>th</sup> August 17 <sup>th</sup> September 21 <sup>st</sup> October 19 <sup>th</sup> November 16 <sup>th</sup> December 21 <sup>st</sup>	
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