

# GREATER COLUMBIA ACCOUNTABLE COMMUNITY OF HEALTH

## Workforce Committee Meeting

Thursday, February 13, 2020 | 4:00 PM to 5:00 PM

*Teleconference*

ATTENDANCE				
<b>GCACH Workforce Committee Members</b>  Italicized: Board Member Name*: Called-in Gray: Absent	Asja Sulic*	Jon Lobdell	Scott Carlson	
	Bevan Briggs*	<i>Les Stahlnecker*</i>	Scott Koopman	
	Chuck Eaton	<i>Madelyn Carlson*</i>	Steve Perry*	
	<i>Dan Ferguson*</i>	Patrick Jones	Susan Campbell	
	Debbie Spink	<i>Rhonda Hauff</i>	Suzanne Swadener*	
	Heidi Snyder	<i>Ronni Batchelor</i>	Tom Adams	
	Jac Davies	Sam Werdel	Scott Carlson	
	John Christensen	<i>Sandra Suarez</i>		
	<b>GCACH Staff</b>	Becky Kolln	Chelsea Chapman	Lauren Noble
		Carol Moser	Diane Halo	Wes Luckey
<b>Guests</b>	Leslie Sandoval*	Penny Bell*	Viktoriya Broyan*	
WELCOME AND INTRODUCTIONS				
<b>Welcome &amp; Introductions</b> (Dan Ferguson)	Dan Ferguson, GCACH Committee Chair, facilitated the meeting. Quorum was not met.			
MINUTES				
<b>2019-12-05 and 2020-01-08 GCACH Workforce Committee Meeting Minutes</b> (Dan Ferguson)	Bevan Briggs moves to accept the meeting minutes. Seconded by Madelyn Carlson.  Motion passed.			
ACTION ITEMS				
<b>BH Internship Program Update</b> (Carol Moser)	Carol reviewed the status update. Thus far we have received six (6) applications from the following providers: <ul style="list-style-type: none"> <li>• Sundown M Ranch</li> </ul>			

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- Palouse Medical
- Yakima Neighborhood Health Services (YNHS)
- The Health Center (THC)
- Merit
- Catholic Charities

Another application has also been received for Serenity Point. More applications are anticipated to be received by the deadline of February 28<sup>th</sup>, 2020.

Clarification that the funding of \$490,000 is the total amount available for applicants. It's also important to know that the Health Care Authority is coming up with some strategies in this realm that might open opportunities to additional funding in the future.

The group reviewed the Guiding Principles tentatively developed by GCACH staff to help inform the decision-making process. A BH taxonomy has also been created to help expose the positions that are in highest need.

Clarification that the taxonomy is driven across the region (rather than a particular geographic region).

Clarification on that bi-directional integration is bringing primary care with behavioral health and vice versa.

The goal is to use the guiding principles to inform the decision-making process on which applicants should be awarded funding. GCACH would like to fund all the applicants, however only so much money is available. This will help provide integrity and due diligence when selecting the recipients.

The weighted average for the application sections is as follows:

- Introduction (10%)
- History with GCACH, Applicant Background, and Applicant Intent (40%)
- Preceptor Information and Intern Information (30%)
- Budget Section (20%)

Suggestion to reconsider the weight of the Introduction section. Within the Intro section, what are the important elements? Do we want to give more weight to more

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	<p>internships by profession, certain kinds of settings? Those things can be pulled out of the introduction section. Important to keep in mind geographic equity.</p> <p>Suggestion to use the introduction section as more of a secondary step to grading once the applications have been evaluated.</p> <p>Next steps are to form a subcommittee to review the applications.</p>
<p><b>Identifying Subcommittee to Review Applications</b> (Dan Ferguson)</p>	<p>Dan inquired how to engage members in this process, and how to factor their insights and contributions into this discussion.</p> <p>Question raised to whether involvement in the process may advantage people applying for the funds. In other words, is there a conflict. Seconded. The subcommittee should be comprised of individuals who did not submit an application.</p> <p>Reference to the nominees for subcommittee during previous Workforce meeting:</p> <ul style="list-style-type: none"> <li>• Dan Ferguson</li> <li>• Rhonda Hauff</li> <li>• Asja Suljic</li> <li>• Bevan Briggs</li> <li>• Chuck Eaton</li> <li>• Les Stahlnecker</li> </ul> <p>Rhonda has been noted to being an applicant.</p> <p>Question to whether we want to approve those on this list or have others self-nominate. Reminder made that this committee can self-govern (i.e. no formal process for this). For this type of activity, it's usually who is willing to volunteer. We recognize that it is time consuming to review the applications.</p> <p>Proposal to get group together on a regular cadence, look at the applications in phases. This is to avoid being overwhelmed prior to the March board meeting.</p> <p>Next phase:</p> <ul style="list-style-type: none"> <li>• Get together subcommittee and finalize criteria</li> </ul>

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- Subcommittee review and score applications (in phases)
- Bring together final scores and recommendations to Workforce committee. This will include a revisit of the health and geographic region equity, as well as use guiding principles.

Lauren reviewed the process for GCACH event sponsorships, and how it has a similar review process.

The group agrees to not add anyone to this group once the process moves forward.

Clarification that the recommended recipients goes before the board in March, and then the funds will be distributed in April.

Dan solicited additional individuals to participate. Ronni Batchelor volunteered to be a part of the subcommittee.

**The subcommittee will comprise of:**

- Dan Ferguson (*confirmed during call*)
- Ronni Batchelor (*confirmed during call*)
- Bevan Briggs (*confirmed during call*)
- Asja Suljic (*need to confirm*)
- Chuck Eaton (*need to confirm*)

Les confirmed that he will be out of town during the majority of this process. Thus, he will be unable to participate.

Bevan clarified that he will be out of town from the 8-11th of March.

**The tentative schedule is as follows:**

- 2/26—Subcommittee reports out on findings to date and group reviews additional applications received
- 3/12—Subcommittee provides recommendations on highest scoring applicant(s) and Workforce committee finalizes the list of recipients of the funds
- 3/19—GCACH brings proposed list of recipients to Board of Directors for approval

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	<ul style="list-style-type: none"> <li>• 3/27—Workforce committee to evaluate process and determine next steps for distributing funds</li> </ul> <p><b>Next steps:</b></p> <ul style="list-style-type: none"> <li>• Reach out to Chuck and Asja to determine if they will be a part of the subcommittee</li> <li>• Coordinate time for the subcommittee to meet and review the applications together</li> </ul>
<p><b>Northwest Career Path Summit</b> (Dan Ferguson)</p>	<p>Dan Ferguson, spoke to the Northwest Career Path Summit in April 2020 located in Yakima, Washington. This event focuses on healthcare careers, particularly looking at diversity, equity, and social justice and identifying barriers and how people have been successful in reaching their student careers in their health workforce pursuits.</p> <p>For more information, visit the <a href="https://gcach.org">gcach.org</a> or go to <a href="https://gcach.org/calendar/External-Events/Northwest-Health-Career-Path-Summit-1">https://gcach.org/calendar/External-Events/Northwest-Health-Career-Path-Summit-1</a>.</p>
<b>ADJOURNMENT</b>	
<p><b>Adjournment</b> (Dan Ferguson)</p>	<p>Meeting adjourned at 3:57pm. Minutes taken by Chelsea Chapman.</p>

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