



Greater Columbia Accountable Community of Health

Collaboration • Innovation • Engagement

GCACH Board of Directors

Meeting Minutes

November 21, 2019 | 12:30 pm – 3:00 pm

United Way of Benton & Franklin Counties | 401 Young St. Kennewick, Washington 99336

ATTENDANCE	
GCACH Board of Directors (Quorum: 9)	<p style="text-align: right;">*√ – Called In</p> <p><u>Voting Board Members</u></p> <ul style="list-style-type: none"> ✓ President: Rhonda Hauff-----Housing ✓ Vice President: Martha Lanman----Public Health ✓ Treasurer: Brian Gibbons-----Healthcare Providers Secretary: Madelyn Carlson-----Transportation ✓ Carrie Green-----Philanthropy ✓ Dana Oatis-----Behavioral Health ✓ Les Stahlnecker-----Education ✓ Ronni Batchelor-----Consumer ✓ Eric Nilson-----Public Safety ✓ Sandra Suarez-----Federally Qualified Health Centers *√ Darlene Darnell-----Community-Based & Faith-Based Organizations *√ Susan Grindle-----Social Services ✓ Jorge Arturo Rivera-----Managed Care Organizations Julie Petersen-----Hospital *√ Dan Ferguson-----Workforce Development Lottie Sam-----Tribes Ruben Alvarado-----Local Government <p><u>Non-Voting Board Members</u></p> <ul style="list-style-type: none"> Tonya Kreis-----Yakama Nation Representative Martin Valadez-----Past Board President, Advising Role
GCACH Guests	<ul style="list-style-type: none"> ✓ Angela Gonzalez-----Community Health of Central Washington
GCACH Backbone Staff / Facilitator	<p><u>GCACH Staff</u></p> <ul style="list-style-type: none"> ✓ Carol Moser-----Executive Director ✓ Wes Luckey-----Deputy Director ✓ Becky Kolln-----Director of Finance & Contracts ✓ Sam Werdel-----Director of Practice Transformation ✓ Lauren Noble-----Marketing Manager *√ Diane Halo-----Opioid Resource Network Project Manager ✓ Ruben Peralta-----Community & Tribal Engagement Specialist ✓ Rachael Guess-----Finance & Contracts Administrator

	<ul style="list-style-type: none"> ✓ Jenna Shelton-----Practice Transformation Navigator ✓ Martin Sanchez-----Practice Transformation Navigator ✓ Chelsea Chapman-----Administrative Assistant <p><u>GCACH Facilitator</u></p> <ul style="list-style-type: none"> ✓ Dr. Patrick Jones-----Eastern Washington University 	
<p>Welcome & Introductions (Rhonda Hauff)</p>	<p>Rhonda Hauff, GCACH Board President, facilitated the meeting. Quorum was met with a total of 14 voting members present (or calling in) to the meeting. The Board members reviewed the Attestation of Conflict of Interest and the Self-Dealing Transactions: Prohibition and Standard for Approval.</p>	
MINUTES & REPORTS		
<p>Consent Calendar (Rhonda Hauff)</p>	<p>The October 17, 2019 Board Meeting Minutes were accepted by the Board with no additional discussion.</p>	<p>Motion by Sandra Suarez to approve the Consent Calendar, which included the October Board Meeting minutes as presented. Seconded by Ronni Batchelor. Motion passed.</p>
<p>GCACH Report & Updates (GCACH Staff)</p>	<p>The purpose of this section is to provide the Board of Directors a deeper look into the data and analytics among Cohorts and other focus areas.</p> <ul style="list-style-type: none"> • <u>Cohort 1 Status Tracker and Cohort 2 Tracker:</u> Martin and Jenna reviewed the trackers for both Cohort 1 and Cohort 2. No comments were made. • <u>GCACH Report:</u> Staff spoke to the articles within the GCACH report. This included: <ul style="list-style-type: none"> ○ <i>Clinical Data Repository</i> Wes Luckey spoke to the Clinical Data Repository, which pulls information from provider organizations. The Clinical Data Repository (CDR) is a service of OneHealthPort, the State’s designated Health Information Exchange. For the first year, providers receive free access to view data to help with care management, care coordination, and SUD. Inquiry about getting information out of it. Martin provided a use case and the challenges (i.e. patient populations). ○ <i>Successful October Leadership Meeting</i> Ruben Peralta spoke to the turnout regarding Local Health Improvement Network (LHIN) leader progress from last month’s Leadership Council meeting. The Third-Party Administrators and grantees spoke to the great work that is being done thanks to these funds. ○ <i>Media Vendor Selected for the Community Resilience Campaign</i> GCACH staff selected Field Group to develop this media campaign for the Yakima Pilot, launching in January 2020. ○ <i>2020 Practice Transformation Exemplar Organizations</i> Martin Sanchez and Jenna Shelton spoke to the 2020 Exemplar Organizations which were Catholic Charities, Providence St. Mary Medical 	

Center, and Quality Behavioral Health. Additionally, Community Health of Central Washington, Yakima Neighborhood Health Services, and Yakima Valley Farm Workers Clinic were recognized for being 2019 Exemplar Organizations.

- *Financial Executor Portal Payments*
Cohort 1 and Cohort 2 payments went out totaling \$2.3 million.
- *Provider Recognition Awards*
GCACH held an Awards Ceremony on October 30 to recognize providers for their hard work involved with participating in Learning Collaboratives, achieving milestones, submitting reporting, and serving as Exemplar Organizations.
- *Community Dashboard*
This dashboard will be on the CSI portal and will demonstrate specific metrics for the public. Measures will be vetted through the Practice Transformation Workgroup to determine what those measures will look like. The top 12 measures thus far include clinical quality metrics, empanelment rate, behavioral health integration models, etc. Question around how providers can determine where they are in terms of progress with Practice Transformation.
- *BH Provider Monthly Meetings*
Diane Halo spoke to the Behavioral Health meetings. The most recent one was a great turnout. The result from these meetings is a better understanding of the challenges emerging from integration. Minutes will be sent out from the first meeting within the coming weeks. January 8th is the next meeting.
- *Learning Collaboratives*
Diane Halo spoke to the upcoming Learning Collaboratives, which include the following:
 - Contracts Negotiations with Adam Falcone on December 11, 2019
 - Crisis Services with Lourdes Counseling Center, Comprehensive Healthcare, Palouse River Counseling, Quality Behavioral Health, Blue Mountain Counseling, and BH-ASO on January 23, 2020
 - Practice Guidelines for Crisis Services with Lourdes Counseling Center, Comprehensive Healthcare, Palouse River Counseling, Quality Behavioral Health, Blue Mountain Counseling, and BH-ASO on February 27, 2020
- *GCACH Open House*
Chelsea Chapman spoke to the Open House that GCACH coordinated for their new office space. It was great turnout! Attendees enjoyed activities, refreshments, and games!

ACTION ITEMS

Practice Transformation	<ul style="list-style-type: none"> • Carol Moser introduced Angela Gonzalez as Dr. Maples' suggested replacement on the Practice Transformation Workgroup. Angela currently serves as the Chief 	Motion by Sandra Suarez for Angela Gonzalez to serve as Dr.
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<p>Workgroup Nomination SBAR (Carol Moser)</p>	<p>Executive Officer of Community Health of Central Washington.</p> <ul style="list-style-type: none"> • Sandra Suarez announced that Brian Sandoval just submitted his notice, thus a replacement will be needed. He will attend the December meeting but won't be able to participate going forward in 2020. Sandra and team are determining a path forward (i.e. providing a recommendation for replacement). 	<p>Maples replacement on the Practice Transformation Workgroup. Seconded by Eric Nilson. Motion passed.</p>
<p>Year-to-Date (YTD) and October Financial Reports (Becky Kolln)</p>	<ul style="list-style-type: none"> • Becky Kolln reviewed the Financial Reports, which included: <ul style="list-style-type: none"> ○ Budget vs. Actuals ○ 2019 Statement of Activity ○ Balance Sheet • No questions or comments. 	<p>Motion by Brian Gibbons to accept the Year-to-Date (YTD) and October financial reports, which included the Budget vs. Actuals and the October 2019 Statement of Activity, and the Balance Sheet. Seconded by Jorge Rivera. Motion passed.</p>
<p>Investment Policy (Becky Kolln)</p>	<ul style="list-style-type: none"> • Becky Kolln and Brian Gibbons reviewed the recent Investment Policy developed by GCACH staff and the Finance Committee. <ul style="list-style-type: none"> ○ Proposal for an Investment Manager to be hired to work through our investing activities with the funds. Staff to identify. • No questions or comments. 	<p>Motion by Brian Gibbons to approve the GCACH Investment Policy as presented. Seconded by Jorge Rivera. Motion passed.</p>
<p>Behavioral Health Internship/Preceptorship Program Policy (Carol Moser/ Dan Ferguson)</p>	<ul style="list-style-type: none"> • Dan Ferguson spoke to the BH Internship/Preceptorship Program policy. This is to incentivize organizations to recruit Behavioral Health interns/students to work for them. This policy is designed to acclimate organizational ownership and partnership in workforce development with respect to Behavioral Health careers. • Comments and questions included: <ul style="list-style-type: none"> ○ Rhetoric around the term "intern" and "Behavioral Health" (i.e. definitions / language usage). ○ Level of profession (case manager vs psychologist). ○ Reminder that this is accessible to all organizations (comfortable with preceptor process vs. not comfortable with preceptor process). Purpose is to expand the workforce and provide a low barrier to entry. ○ Reminder that the funding will go to the organization rather than the student or the academic institution. 	<p>Motion by Dan Ferguson to approve the Behavioral Health Internship/Preceptorship Support Program Policy (with SAMHSA definition for Behavioral Health). Seconded by Sandra Suarez. Motion passed.</p>

	<ul style="list-style-type: none"> ○ This policy has received broad input from many subject matter experts. 	
LHIN Training Policy (Rubén Peralta)	<ul style="list-style-type: none"> • Ruben Peralta discussed the LHIN training policy. As advised by the Board at the October Board meeting, changes were provided to the LHIN leaders and feedback was solicited. • Added language: <ul style="list-style-type: none"> ○ A request form has to be completed and “brought up for a motion and vote at a LHIN membership meeting which should later be reflected in the meeting minutes. The request can also be approved by a LHIN Board or committee if in place. If approved in one of this three manners, it must be signed by a LHIN leader” 	Motion by Brian Gibbons to approve the LHIN Training Policy. Seconded by Martha Lanman. Motion approved.
Changes to Financial Policy SBAR (Carol Moser/ Becky Kolln)	<ul style="list-style-type: none"> • Staff would like to change the language under the Accounting and Financial Policies with regard to authorization. This change gives the Marketing Manager authority to approve up to \$300 in marketing supplies with approval from the Director of Finance Contracts. • Question: <ul style="list-style-type: none"> ○ Why \$300 and not \$500? Reminder that this is per transaction. This is a good starting point and could be increased at a later date. 	Motion by Brian Gibbons to approve the recommended changes made to the Accounting and Financial Policies and Procedures Manual as well as allowing the Marketing Manager to obtain a Numerica Visa Card with a \$5,000 balance. Seconded by Jorge Rivera. Motion passed.
Cohort 1 Contract Amendment (Carol Moser/ Becky Kolln)	<ul style="list-style-type: none"> • Carol Moser and Becky Kolln reviewed the modification to the Revenue Sharing Model for Cohort 1 for 2020. This revenue model was approved by the Budget and Funds Flow Committee. Changes include: <ul style="list-style-type: none"> ○ Attestations for using collective medical, direct secure messaging, and one health port for a total \$4,000 ○ Care coordination mandatory selections for a total of \$17,732 ○ MCO roster reporting was added for a total of \$4,000 • Question: <ul style="list-style-type: none"> ○ Clarification around using all the data platforms, as well as sending versus receiving information. 	Motion by Ronni Batchelor to approve the Cohort 1 Contract Amendment as presented. Seconded by Eric Nilson. Motion passed.
Community Resilience Campaign Media Vendor Contract (Rubén Peralta)	<ul style="list-style-type: none"> • Ruben Peralta presented the contract with the media vendor selected to execute the Community Resilience Campaign. Field Group to conduct the CRC. This is a \$90,000 contract for the pilot between January and March. 	No motion needed

<p>Additional Organizations and Sites for Cohort 3 SBAR (Carol Moser/ Sam Werdel)</p>	<ul style="list-style-type: none"> • Carol recapped the 4 organizations that had been approved for Cohort 3 at the September Board meeting: Trios, Garden Village, Chaplaincy Health Care, and Ideal Options. • The Board approved a “rolling start” to allow GCACH time to pursue other organizations interested in practice transformation, but needed more time to bring them on board. These organizations included Tri-State, Richland Rehab, Prestige Post-Acute Rehab, and Walla Walla Clinic. These organizations have been scored, and the Director of Practice Transformation believes they will be excellent candidates under the PCMH program. • GCACH made other presentations to organizations but they are not ready to engage in practice transformation: Cougar Health Services, Whitman Hospital & Medical Center, Student Medical & Counseling Clinic of Central Washington University, and Indian Health Services. • Staff solicited numerous times without success: Mid-Valley Community Clinic, Swofford & Halma, Compass Health. • Staff is recommending that we add additional clinics in Yakima, Benton and Franklin Counties to bring more equity in the number of Medicaid lives served, specifically in the following organizations: YVFWC, Kadlec, CHCW, Lourdes, YNHS and Astria. • Staff recommends the following organizations and site numbers be approved for Cohort 3 with the effective start date of January 2020, and that the Director of Practice Transformation will work with the Cohort 1 organizations to add clinics that are strategic to helping GCACH move the needle on pay for performance reporting metrics. <ul style="list-style-type: none"> ○ Trios, 3 ○ Garden Village, 1 ○ Chaplaincy, 1 ○ Ideal Options, 2 ○ Tri-State, 3 ○ Richland Rehab, 1 ○ Prestige, 1 ○ Walla Walla Clinic, 1 ○ Yakima Valley Farm Workers Clinic, 1 ○ Kadlec, 1 ○ CHCW, 1 ○ Lourdes, 1 ○ Yakima Neighborhood Health Services, 1 ○ Astria, 2 	<p>Motion by Les Stahlnecker to approve the following organizations and site numbers for Cohort 3 with the effective start date of January 2020. Seconded by Eric Nilson. Motion passed with three (3) abstentions.</p>
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<p>Practice Transformation Toolkit 2020 (Sam Werdel/ Jenna Shelton/ Martin Sanchez)</p>	<ul style="list-style-type: none"> • Jenna provided a walkthrough with the changes to the milestone toolkit. Comments from the group included: <ul style="list-style-type: none"> ○ Pushback on Milestone 2B.1 question 13 regarding follow-up after one no show. Might be asking too much. ○ Pushback on Milestone 2B2 Question 5- it is hard to refer to health homes if they are not qualified. (High risk vs. low risk). Discussions around increasing capacity for providers. ○ Milestone 4A question 1. A lot of these activities are outsourced. The goal is to get quality improvement. Difficult to get feedback. ○ Milestone 4A2 Question 3: Accumulative vs. point in time. ○ Milestone 6A1 Question 3: How to upload that data? OneHealthPort enables that activity. Not a new report. Pushback that it requires more resources than currently has. Not as easy to do. Issue with uploading report. Help hospitals identify who the PCPs are. 	<p>GCACH staff to take items of concern back to the Practice Transformation Workgroup to further refine. Next meeting with the PTW is to be scheduled in December.</p>
FIRST READINGS		
<p>Operations Budget 2020 (Becky Kolln/ Rachael Guess)</p>	<ul style="list-style-type: none"> • Becky provided an overview of the operations budget for 2020 <ul style="list-style-type: none"> ○ Comment on salary increase taking into account raise in benefits ○ Highlight of changing LHIN funds from Operations to DSRIP. Same goes for staff salaries. ○ Comment around travel, Cohort 3 and increased visits for navigators. Staff to discern funds used for navigators vs. for staff travel. They were exceeding this year due to staff hotel stays at the Learning Symposium in Seattle. 	
OLD BUSINESS		
<p>October Provider Recognition Awards (Budget) (Becky Kolln/ Rachael Guess)</p>	<ul style="list-style-type: none"> • Reviewed the budget. Came out approximately \$6,000 below budget. • No comments were made. 	
ADJOURNMENT		
<p>Adjournment</p>	<ul style="list-style-type: none"> • Meeting adjourned at 2:58 p.m. • Minutes taken by Chelsea Chapman. 	<p>No motions to adjourn were placed.</p>

Thank you for your time and engagement with
Greater Columbia Accountable Community of Health!