



Greater Columbia Accountable Community of Health

Collaboration • Innovation • Engagement

Board of Directors

Meeting Minutes

December 20, 2018 | 12:30 pm – 3:00 pm

Tri-Cities Community Health (TCCH) | 800 W. Court Street, Pasco, WA 99301

ATTENDANCE

Board Members (* denotes they called in):	Rhonda Hauff (Housing Sector, Board President) Brian Gibbons (Healthcare Providers Sector, Board Treasurer) Madelyn Carlson (Transportation Sector, Board Secretary) Ronni Batchelor (Consumer Sector) Les Stahlnecker (Education Sector) Sandra Suarez (Federally Qualified Health Centers (FQHCs) Sector) Ruben Alvarado (Local Government Sector) Dan Ferguson (Workforce Development Sector) Caitlin Safford* (Managed Care Organization (MCO) Sector) Ed Thornbrugh* (Behavioral Health Sector) Tonya Kreis* (Yakama Nation Representative, Not a voting member)
Guests (* denotes they called in):	Martin Valadez (Former GCACH Board President), Sierra Foster, Barbara Mead, Samantha Frederick*, Brigita Fody Landstrom* (Community Health of Central Washington), Marissa Ingalls*, Amelia Davis (Coordinated Care), Patricia Wiseman, Jorge Rivera
Staff (* denotes they called in):	Carol Moser, Wes Luckey, Becky Kolln, Rubén Peralta, Lauren Johnson, Diane Halo, Jenna Shelton, Martin Sánchez, Sam Werdel*, Patrick Jones, Aisling Fernandez
Welcome & Introductions:	<ul style="list-style-type: none"> • Rhonda Hauff, GCACH Board President, facilitated the meeting. • Quorum was met with a total of 10 members present (or calling in) to start the meeting. • The Board reviewed the Attestation of Conflict of Interest and the Self-Dealing Transactions: Prohibition and Standard for Approval.
MINUTES & REPORTS	
MOTIONS	

Consent Calendar (Rhonda Hauff)	<ul style="list-style-type: none"> The Board reviewed and accepted the 11/15/18 Board Meeting Minutes. 	<ul style="list-style-type: none"> Motion by Sandra Suarez to approve the Consent Calendar, which included the November 15, 2018 Board minutes. Seconded by Ruben Alvarado. Motion Passed.
GCACH Report & Updates (GCACH Staff)	<ul style="list-style-type: none"> The November GCACH Report provided narratives on recent work and staff asked the Board to read the report independently: <ul style="list-style-type: none"> Diane provided updates on the IMC Tracker. Most of the providers are ready. Working on testing and having registered MPIs. Most contracts have been paid and more will be paid on December 28th (the next payment cycle). The Communications Workgroup met and created documents to provide information about the transition. The Early Warning System Workgroup will start in February and will begin collecting baseline data. Diane's position within GCACH will become an Opioid Network Specialist, which is an area that she brings a lot of expertise to. There was a discussion around changes to MCOs in WA State, including the GCACH region, starting January 2, 2019. Everyone expects that there will be a period in January where patients/consumers will need help figuring out what MCO they are assigned to and if that is aligned with their provider(s). In most communities, there are navigators at community health centers and at hospitals to help patients/consumers navigate this transition. LHINs are focusing on capturing the community voices and prioritizing Social Determinants of Health to focus on addressing. Ruben provided an update on the LHIN Deliverables Tracker. Applause for Yakima Community of Health for completing the process. Jenna reported on the Practice Transformation Status Tracker. GCACH had a kick off with 22 of the 23 organizations. After a lot of in-person support, Jenna and Martin will be going ahead with more virtual support for providers in the region. Becky sent out some contracts. Steady progress. <ul style="list-style-type: none"> Carol shared that GCACH will be hosting a webinar on January 23rd to support the providers. Brian shared that Astria worked with the GCACH navigators in recent weeks and thought they provided important information. Becky reported on the WAFE Portal Tracker. Lourdes has been entered into the system since the November Board meeting and the next payment will be on December 28th. 	
ACTION ITEMS		
Year-to-Date (YTD) & November Financial Reports (Becky Kolln)	<ul style="list-style-type: none"> Becky Kolln, GCACH Director of Finance and Contracts, reviewed the YTD and November Financial Reports, which included: <ul style="list-style-type: none"> Balance Sheet November 2018 	<ul style="list-style-type: none"> Motion by Brian Gibbons to accept the 2018 Year-to-Date (YTD) and November

	<ul style="list-style-type: none"> ○ Budget vs. Actuals December 2018 ○ November 2018 Statement of Activity • Nothing was out of the norm with the November financials, with a normal payroll and no changes to the revenues. • GCACH carries about \$50,000 in checking to allow for flexibility. • Reiterated (also suggested in November) that the Board discuss options for better investment of the funds, e.g. a 401k, by working with Moss Adams or another financial planner. 	<p>financial reports, which included the Balance Sheet for November 2018, the Budget vs. Actuals 2018, and the November 2018 Statement of Activity. Seconded by Sandra Suarez. Motion passed.</p>
<p>2019 Design Budget (Becky Kolln, Carol Moser)</p>	<ul style="list-style-type: none"> • The Board reviewed the 2019 Design Budget, which budgets for Project Design for next year for the following categories: • Of note: <ul style="list-style-type: none"> ○ In 2019, it will be called the Operations Budget rather than the Design Budget. The goal is that it will be easier to track the funds rather than having several budgets to flip through. ○ A 2019 budget of \$1.4 million for salaries. The salaries line item is increase due to additional FTEs, and working a full year in 2019 as opposed to 2018. New hires include a new Finance Coordinator, Rachael, who starts in January. ○ GCACH will rely on contracted personnel from OHSU, EWU and SKCPH for data analysis, facilitation, policy and project development. ○ \$30K Funding for each LHINs. ○ Funding for sponsorships. ○ Internal IT support from CAC. ○ Workforce and MH internships. It was suggested we use a workforce development lens to direct these efforts. Perhaps support internships that are not usually paid. It can be difficult to come by internships in Behavioral Health, and we may be able to grow our own BH workforce that will stay in the area via internships. This work is in line with State Legislators, but we can move faster by increasing capacity through our own providers. <ul style="list-style-type: none"> ▪ It may be that GCACH supports the organization providing the internship rather than the individual, but this needs to be worked out. ▪ Community colleges could also help to place students. 	<ul style="list-style-type: none"> • Motion by Brian Gibbons to approve the Design Budget. Seconded by Les Stahlnecker. Motion passed.

	<ul style="list-style-type: none"> ▪ Patrick Jones put together a regional survey 2 years ago that helped GCACH land on BH and MH counselors as the biggest need for our region. ▪ Recommendation to make sure that the internships are in line with accreditation requirements; reach out to the State Board or Council of Presidents for best practices for opening up more slots. ○ Hiring a vendor to get learning collaboratives started. ○ There is opportunity for grants with money set aside for a grant writer. ○ Total budget of \$2.7 million for 2019. 	
<p>2019 DSRIP Budget (Becky Kolln, Carol Moser)</p>	<ul style="list-style-type: none"> • The Board reviewed the 2019 DSRIP Budget, which budgets for DSRIP Project Incentive Funds for 2019. • Of note: <ul style="list-style-type: none"> ○ Health Commons work in Kittitas will finish up in 2019, and we will be moving to an operations platform. The work has gone successfully. Hoping to grow in 2-3 additional areas. Also hoping in 2019, will try to pilot with one organization and do EHR, and take it from there if we see success. ○ Integration Managed Care Category: The second half of the IMC money (\$6 million) will be coming around May. Would like to encourage the Board to think about how to use this money. Staff made recommendations in the budget document, and there are question marks to show that these are up for Board discussion. Regarding integration for primary care, MH and SUD, the recommendation is for these providers to connect with natural partners, potentially sharing a staff member. ○ Important note is that of the \$27,548,875.04 allocated for 2019, we're not obligating anything that is not already in the bank account, with about \$450,00 left over. GCACH anticipates more funds to arrive after the next SAR, at which time the Board can make decisions on how to spend them. 	<ul style="list-style-type: none"> • Motion by Brian Gibbons to approve the DSRIP Budget. Seconded by Dan Ferguson. Motion passed.
<p>IMC Provider Representation (Diane Halo, Carol Moser)</p>	<ul style="list-style-type: none"> • Diane presented the situation that there are two groups of providers that meet, one of which was chartered by GCACH and one that is independent. Some members of both provider group agreed to hire a consultant for part of 2019. GCACH sent an RFP to three consultants and 	<ul style="list-style-type: none"> • Motion by Sandra Suarez for the GCACH Board of Directors to adopt the Provider Readiness Group

	<p>Jet Computer ended up being the final choice based on a good rate and established trust.</p> <ul style="list-style-type: none"> At the November Board meeting, the Board decided to give each provider an equal amount of money. Ed thought that the contracts have language about this, saying that the money is to be distributed using the designated formula, however, the contract wasn't available for review. 	<p>as the recommendation-making body. Seconded by Madelyn Carlson. Motion passed.</p>
<p>Sponsorship Policy (Lauren Johnson)</p>	<ul style="list-style-type: none"> Background: Greater Columbia Accountable Community of Health (GCACH) seeks to support local events that align and benefit GCACH's strategic initiatives. The Sponsorship Request Policy defines who can request and the process to apply for a sponsorship from GCACH. This policy also outlines GCACH's criteria and decision-making process for sponsorship. Purpose of the discussion: The Board wanted to discuss the purpose of the sponsorship policy, to make sure it aligns with the GCACH core project areas. It was noted that the funds should be distributed with equity geographically around the region. Focus on single events rather than on programs and in some situations to provide funds for part of an event rather than an entire event. Applicants need to submit a budget and are required to use the GCACH logo during events to promote this work. 	<ul style="list-style-type: none"> Motion by Madelyn Carlson to approve the Sponsorship Policy so long as clarifications are made regarding the section on timing of when to apply (an open window) and that funds are distributed on a quarterly basis. Seconded by Sandra Suarez. Les Stahlnecker abstained. Motion passed.
<p>ACEs Campaign (Rubén Peralta)</p>	<ul style="list-style-type: none"> Ruben reviewed the SBAR for ACEs Campaign Document. He showed the Board the table of data from the Robert Wood Johnson Foundation where Social Determinants of Health are broken down by GCACH county and is compared to the WA State average (red is worse than State average). He also reviewed the image with Maslow's Hierarchy of Needs. The discussion included: <ul style="list-style-type: none"> The awareness campaign will have a targeted and specific message that is gleaned from consumer voices. How will you measure the impact you're having? <ul style="list-style-type: none"> It would be great to have some Subject Matter Experts support us in measuring the impact. Suggestion to focus on solutions and bringing a sense of belonging to our community rather than just information about risk factors. Suggestion to continue this discussion in the next Board meeting. Recommendation to build upon and collaborate with similar work of organizations in our counties and communities, e.g. United Way is already focusing on ACEs. Ruben Alvarado joined the Communications Workgroup. 	

2019 GCACH Board Sector Representatives (Sandra Suarez)	<ul style="list-style-type: none"> • Sandra reviewed recent meetings and work to nominate the Board members for each sector for 2019. • Starting in 2018, some members began with a 1-year term and some members began with a 2-year term. Many have been reelected by their sectors. Brian was re-elected for the healthcare provider sector. Martha Lanman was elected for public health. MCOs have their own process and it will be Jorge's turn for 2019. Les was re-elected for Education. Madelyn was re-elected for the transportation sector. Lori Brown does not want to continue so they selected Susan Grindle for the social services sector. Dana Otis will be the new Board member for behavioral health sector. For local government, Ruben Alvarado was re-elected. 	
Election of 2019 Officers (Carol Moser, Sandra Suarez)	<ul style="list-style-type: none"> • The Board approved the 2019 GCACH Board slate of officers proposed by the Nominating Committee: <ul style="list-style-type: none"> ○ Rhonda Hauff remaining as President ○ Martha Lanman as Vice President ○ Brian Gibbons remaining as Treasurer and incoming President ○ Madelyn Carlson remaining as Secretary 	<ul style="list-style-type: none"> • Motion by Sandra Suarez to approve the 2019 GCACH Board slate of officers. Seconded by Ronni Batchelor. Motion passed.
Executive Discussion (Carol Moser)	An executive discussion took place.	
ADJOURNMENT		
Adjournment	<ul style="list-style-type: none"> • Meeting was adjourned. • Minutes taken by Aisling Fernandez. 	
<p style="text-align: center;"><i>Thank you for your time and engagement with Greater Columbia Accountable Community of Health!</i></p> <p style="text-align: center;">The future Board meetings listed below will be in the Tri-Cities Community Health Board Room, at 800 W. Court St. Pasco, WA 99301, from 12:30-3:00 p.m. on the following dates:</p> <ul style="list-style-type: none"> • Thursday, January 17, 2019 • Thursday, February 21, 2019 • Thursday, March 21, 2019 		