



Greater Columbia Accountable Community of Health

Collaboration • Innovation • Engagement

Board of Directors

Meeting Minutes

October 18, 2018 | 12:30 pm – 3:00 pm

United Way of Benton & Franklin Counties | 401 N Young St, Kennewick, WA 99336

ATTENDANCE

Board Members (* denotes they called in):	Les Stahlnecker, Sandra Suarez, Julie Petersen, Ruben Alvarado, Caitlin Safford, Ed Thornbrugh, Brian Gibbons, Meghan DeBolt, Madelyn Carlson, Lori Brown*
Guests (* denotes they called in):	Tonya Kreis (Yakama Nation Representative), Marissa Ingalls, Sierra Foster, Martha Lanman*, Dan Vizzini*, Siobhan Brown*
Staff (* denotes they called in):	Carol Moser, Wes Luckey, Becky Kolln, Rubén Peralta, Lauren Johnson, Sam Werdel, Diane Halo, Jenna Shelton, Martin Sánchez, Patrick Jones, Aisling Fernandez
Welcome & Introductions:	<ul style="list-style-type: none"> Rhonda Hauff, GCACH Board President, facilitated the meeting. Quorum was met with a total of 10 members present (or calling in) to start the meeting The Board reviewed the Attestation of Conflict of Interest and the Self-Dealing Transactions: Prohibition and Standard for Approval.

MINUTES & REPORTS

MOTIONS

Consent Calendar	<ul style="list-style-type: none"> 9/20/18 Board Meeting Minutes 	<ul style="list-style-type: none"> Motion by Julie Petersen to approve the consent agenda, including the September 20, 2018 minutes. Seconded by Meghan DeBolt. Motion passed.
GCACH Report & Updates (GCACH Staff)	<ul style="list-style-type: none"> GCACH Staff presented on each of the sections that they contributed to the GCACH report. <ul style="list-style-type: none"> Jenna Shelton, Sam Werdel and Martin Sanchez updated the Board on Practice Transformation. 	

	<ul style="list-style-type: none"> ○ Becky Kolln discussed Washington Financial Executor (WAFE) Portal Updates. WAFE is the portal being used for payments and contracts toward implementation of a Fully-Integrated Managed Care (FMIC) plan for integration as Mid-Adopters on January 1, 2018. ○ Lauren Johnson discussed the upcoming event about opioid use, on October 29th, being organized by The Tri-Cities Alliance for the Common Good. Upcoming free webinars on EDIE and PreManage technologies were also noted. ○ Diane Halo gave a Behavioral Health Integrated Managed Care (IMC) update. ○ Carol Moser, GCACH Executive Director, shared that Greater Columbia ACH completed all required milestones and the pay for reporting deliverables in our semi-annual report (SAR) for the reporting period January 1 – June 30, 2018 scoring 100% of the total achievement values! GCACH will receive half of the funding soon and half of the funding later. There is no need for write-backs due to the quality of the submission by GCACH staff. ○ Rubén Peralta discussed Social Determinants of Health and Adverse Childhood Experiences (ACEs). It is important to work with existing efforts and local communities and to help build capacity in resiliency building programs. 	
ACTION ITEMS		MOTIONS
Year-to-Date (YTD) & October Financial Reports (Becky Kolln)	<ul style="list-style-type: none"> ● Becky Kolln, GCACH Director of Finance and Contracts, reviewed the YTD and September Financial Reports, which included: <ul style="list-style-type: none"> ○ Balance Sheet ○ Budget vs. Actuals 2018 ○ September 2018 Statement of Activity ○ Practice Transformation Kick-Off Celebration Actuals ● Of note for October Financials: <ul style="list-style-type: none"> ○ The SIM funding is new and was used to pay for the two GCACH leased cars. ○ A big positive budget variance for this month due to anticipation of a need for EHR expansion. ● These financials had been previously reviewed by Brian Gibbons, GCACH Treasurer, and recommended for approval by the Finance Committee. 	<ul style="list-style-type: none"> ● Motion by Brian Gibbons to approve the YTD and September Financial Reports, as forwarded by the Finance Committee. Seconded by Madelyn Carlson. Motion passed.
Increase in Community Health Fund (Brian Gibbons)	<ul style="list-style-type: none"> ● A recommendation from the Budget and Funds Flow Committee and the Finance Committee to allocate an additional \$697,000 to the Community Health Fund preceded the Board action. ● Shifting these pre-approved funds from reserves to Community Health Fund will allow for staff to make a bigger investment now and get closer to their community engagement goals for the GCACH region. From an 	<ul style="list-style-type: none"> ● Motion by Brian Gibbons to allocate \$697,600 from the DSRIP Contingency and Reserve Fund category to the DSRIP Community Health Fund. Seconded by

	<p>efficiency point of view, it makes sense to combine two years' worth of funding since GCACH is close to the end of 2018, and the contracts probably won't be signed until the November/December timeframe.</p>	<p>Les Stahlnecker. Carrie Green and Caitlin Safford abstained. Motion passed.</p>
<p>Numerica Visa Increase to \$10,000 (Becky Kolln)</p>	<ul style="list-style-type: none"> The Finance Committee made a recommendation on October 11, 2018 to increase the credit card limit to \$10,000 so that staff has more available funding for travel, conferences and other work-related expenses. If staff needs this limit to be increased again, the Board can revisit with another motion. 	<ul style="list-style-type: none"> Motion by Brian Gibbons to increase the Numerica credit card limit from \$5,000 to \$10,000. Sandra Suarez seconded. Motion passed.
<p>PCMH Contract (Becky Kolln)</p>	<ul style="list-style-type: none"> The Practice Transformation Agreement, or PCMH Contract, that the Board reviewed and approved is an unsigned contract. The goals of the Board motion were to approve the language in the contract so that the contract is ready to be used for contracts with practice transformation partners and to establish standard language for future similar contracts. The language had been reviewed by a lawyer previous to the Board meeting. Board members agreed that this contract "boiler plate" should include debarment language and then approved the contract. 	<ul style="list-style-type: none"> Motion by Meghan DeBolt to approve the PCMH Contract as standard language for similar contracts with the addition of Debarment Language and edits within Section 13. Brian Gibbons seconded. Motion passed.
<p>Third Party Administrator Contract (Becky Kolln and Rubén Peralta)</p>	<ul style="list-style-type: none"> The Board reviewed the draft Third Party Administrator (TPA) Contract. GCACH desires to obtain strategic grant funding agreement with a TPA to manage the Community Health Funds provided by GCACH that will address the effects of Social Determinants of Health (SDOH). This is a donor-advised fund in order for strategies to be led or informed by the communities affected. 	<ul style="list-style-type: none"> Motion by Sandra Suarez to approve the Third Party Administrator Contract, the contract between GCACH and the Third Party chosen by the LHINs to administer the Community Health Fund. Madelyn Carlson seconded. Carrie Green and Caitlin Safford abstained. Motion passed.
<p>Review CSI Portal for Provider Reporting (Wes Luckey)</p>	<ul style="list-style-type: none"> Recommendation: The GCACH information technology budget, funding initiatives like the Portal, has previously been approved by the Board. However, the GCACH staff recommends Board authorization for the Executive Director to contract with CSI for a web reporting Portal. Wes reviewed the pros and cons of the companies that were considered for their portal technology and said that the staff believes that CSI 	<ul style="list-style-type: none"> Motion by Julie Petersen to approve the contract with CSI Solutions in an amount between \$40,000-\$50,000 annually for the purchase of their CSI reporting and content software, with the

	<p>Solutions would be the right match for GCACH. Olympic Community of Health is also choosing this company.</p> <ul style="list-style-type: none"> The Board approved contracting with this company as long as the appropriate staff get to try it out in advance. 	<p>stipulation that the appropriate quality improvement staff from several GCACH organizations “test run” the tool for its ease of use. Carrie Green seconded. Caitlin Safford abstained. Motion passed.</p>
<p>Revenue Sharing Model Concept Crosswalk (Sam Werdel)</p>	<ul style="list-style-type: none"> The Revenue Sharing Model was shared to highlight the components of the PCMH contract deliverables. Sam Werdel explained how each revenue component of the model corresponded to PCMH change concepts 	<ul style="list-style-type: none"> Madelyn Carlson moved to approve the Revenue Sharing Model. Sandra Suarez seconded. Caitlin Safford abstained. Motion passed.
<p>DISCUSSION ITEMS</p>		
<p>Community Meeting in Toppenish (Patrick Jones)</p>	<ul style="list-style-type: none"> There was a discussion about the community meeting (held the same day on October 18th) which was held by the Yakama Nation at Legends Casino on the Yakama reservation. <ul style="list-style-type: none"> Approximately 66 people attended to share stories about crisis services and to make recommendations on improving crisis services in the Valley. The meeting was facilitated by Dr. Patrick Jones and attended by staff: Carol, Wes & Diane. Three themes emerged from the discussion: The need to increase the capacity of Designated Crisis Responders, the need to have culturally competent staff trained for crisis response, especially in native languages and culturally sensitive, and better communication between providers in follow-up care. Tonya Kreis, the Yakama Nation Representative to GCACH, said that the Yakama Nation’s biggest concern is a very high suicide rate. There needs to be another similar meeting in 3 months. Need to talk with survivors of suicide, and there is an alcohol and drug epidemic on their reservation as well. Important to know that making that call to the Designated Crisis Responders call is their LAST RESORT. They are educated on mental health. They’re following the steps. When someone calls for a responder, they are then transferred to tribal police rather than just getting help regular police. This shouldn’t be the case. Critical to include MCOs in these meetings and conversations about BH and Medicaid crises going forward. MCOs are responsible for Medicaid crises, they have to delegate functions including the crisis line and hold them accountable. 	

LHIN Network Update (Becky Kolln and Rubén Peralta)	<ul style="list-style-type: none"> • There was a short recap of the events during the Leadership Council meeting that day, the highlights being the Community Based Organization (CBO) Fair and the LHIN Network Reports. Attendance at the LC meeting was great and about 15 CBOs were there from housing, food insecurity and other fields. Rhonda said that there was a lot of interest and a lot of interactions between the meeting attendees and the CBOs as well as between CBOs. Carol said that other ACHs say that the clinical-community linkages are a tough nut to crack. Jorge said that this is best one he's seen.
Board Member Roster/Term Review (Carol Moser)	<ul style="list-style-type: none"> • Rhonda appointed a Nominating Committee to address Sector terms expiring in January 2019. Sandra Suarez was named the Chair of the Nominating Committee which includes Brian Gibbons, Les Stahlnecker, and Ruben Alvarado. Their recommendations will come before the Board at the December meeting.
ADJOURNMENT	
Adjournment	<ul style="list-style-type: none"> • Meeting adjourned early at 2:55 pm with a motion by Sandra Suarez. Madelyn Carlson seconded. • Minutes taken by Aisling Fernandez.
<p><i>Thank you for your time and engagement with Greater Columbia Accountable Community of Health!</i></p> <p>The remaining 2018 Board meetings will be in the Tri-Cities Community Health Board Room, at 800 W. Court St. Pasco, WA 99301, from 12:30-3:00 p.m. on the following dates:</p> <ul style="list-style-type: none"> • Thursday, November 15, 2018 • Thursday, December 20, 2018 • Thursday, January 17, 2019 	