



**Greater Columbia Accountable Community of Health**

*Collaboration • Innovation • Engagement*

**Board of Director Meeting Minutes**

March 22, 2018 | 12:00 pm – 2:30 pm

Community Action Connections (CAC), Board Room, 710 W Court Street, Pasco, WA 99301

**ATTENDANCE**

<b>Board Members (* denotes they called in):</b>	Rhonda Hauff, Martin Valadez (non-voting member), Sandra Suarez, Ronni Batchelor, Meghan DeBolt, Ruben Alvarado, Dan Ferguson, Carrie Green, Madelyn Carlson, Les Stahlnecker, Ed Thornbrugh*, Lori Brown*, Jim Aberle*, Tonya Kreis (Yakama Nation Representative)
<b>Guests (* denotes they called in):</b>	Jorge Rivera, Kylie Walsh*, Sarah Bollig Dorn*
<b>Backbone:</b>	Carol Moser, Kylee Spence, Wes Luckey, Aisling Fernandez, Patrick Jones, Rubén Peralta, Lauren Johnson, Megan Kummer
<b>Special Thanks:</b>	Thank you, Community Action Connections (CAC), for use of the Board Room.
<b>Welcome &amp; Introductions:</b>	<ul style="list-style-type: none"> <li>• Rhonda Hauff, the GCACH President, facilitated the meeting.</li> <li>• Quorum was met with a total of 12 members present for voting.</li> <li>• The Board review the Attestation of Conflict of Interest and the Self-Dealing Transactions: Prohibition and Standard for Approval.</li> </ul>

**MINUTES & REPORTS**

<b>MINUTES &amp; REPORTS</b>		<b>Action Items</b>
<b>Consent Calendar (Board)</b>	<ul style="list-style-type: none"> <li>• February 15, 2018 Board Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Sandra Suarez to approve the consent agenda as presented. Seconded by Meghan. Motion passed.</li> </ul>
<b>GCACH Report &amp; Updates (Carol, Wes, Megan)</b>	<ul style="list-style-type: none"> <li>• Carol welcomed and introduced new staff, Lauren and Rubén.</li> <li>• The GCACH Report (previously called the Director’s Report) included a summary of the GCACH Implementation Plan, the new Practice Transformation Workgroup (formerly known as the Strategic Planning Workgroup), the Meeting on March 6<sup>th</sup> with the</li> </ul>	

	Yakama Tribal Council regarding Dental Health Aide Therapy, GCACH Information Technology Requirements, and the GCACH website transformation.	
<b>Overview of New Website (Megan)</b>	<ul style="list-style-type: none"> <li>Megan Kummer reviewed the new GCACH website, <a href="http://www.gcach.org">www.gcach.org</a>, which everyone agreed was far superior to the old website. Megan highlighted the Board page, resources, the calendar, meeting packets, online Board Binders, and the potential to add community resources and other new features. Everyone acknowledged her involvement in developing and creating the new website.</li> </ul>	
<b><i>ACTION ITEMS</i></b>		<b>Action Items</b>
<b>YTD and December Financial Reports (Kylee, Carol)</b>	<ul style="list-style-type: none"> <li>Kylee Spence reviewed the Balance Sheet, the Budget vs. Actuals 2018, and the February 2018 Statement of Activity. These financials had been previously reviewed by Brian Gibbons, Kylee and Carol.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Madelyn Carlson to approve the financial reports. Seconded by Sandra Suarez. Motion passed.</li> </ul>
<b>Audit Discussion (Kylee):</b>	<ul style="list-style-type: none"> <li>All ACHs are pursuing clarification of the contract language and working with HCA to determine the audit requirements for both the ACH and providers. <ul style="list-style-type: none"> <li>The IGT/Incentive dollars will be considered federal funds. This funding is still up in the air as to if it falls under the single audit act. Per other ACH's completing their audit, the result was that the contract was very unclear as to the audit requirements on this funding for the ACH and the providers receiving this funding.</li> <li>Carol Moser planned to meeting with HCA Director Sue Birch later on this day to discuss audits for participating providers.</li> <li>An audit would include the 990.</li> <li>Staff presented a quote for an auditor from NW CPA, an audit service comparison document, an audit reference list for NW CPA, and an audit Q&amp;A for discussion.</li> <li>The Board recommended that staff look at three bids for an auditor, which is the norm. Recommended a bid from Clifton-Larson-Allen and a third option.</li> </ul> </li> </ul>	
<b>Budget &amp; Funds Flow Discussion: Approval of flat stiped and percent allocation (Kylee):</b>	<ul style="list-style-type: none"> <li>The Finance Committee &amp; the Budget &amp; Funds Flow Committee both recommended to the Board that the Provider Engagement Funds Formula be changed to 70% (to Medicaid Providers) and to 13.5% (to Non-Medicaid Providers), which GCACH Staff and these committees believe would distribute the funds in a more equitable way based on the organizations that submitted LOIs. Once the full formula for funds flow is approved by the Board, Kylee will be able to write up the MOUs.</li> <li>Any organization that submitted an LOI made the list on the spreadsheet and self-reported the percentage of their clients with Medicaid. Hopefully this can be verified by the HCA.</li> <li>Recommendation to add a Social Determinants of Health Assessment as an incentive for providers to consider SDs in their practices.</li> <li>The spreadsheet is a plan for just this year for providers and there are still opportunities for providers to join in future years.</li> <li>There is \$235,000 in the budget for Tribal engagement.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Ronni Batchelor to table the motion until April and revisit with more information. Seconded by Madelyn Carlson. Motion passed with one abstention.</li> </ul>

	<ul style="list-style-type: none"><li>• After a lengthy discussion about the funds flow the Board moved to table the motion until next month.</li><li>• The Board finished going through the Budget.</li></ul>	
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**ADJOURNMENT**

Meeting was adjourned at 2:30 p.m. Minutes taken by Aisling Fernandez.

**Thank you for your time and engagement with the Greater Columbia Accountable Community of Health!**

The regular Board meetings will be (from 12-2:30 p.m. at Tri-Cities Community Health (TCCH), 800 W Court Street, Board Room) on the following dates:

- Thursday, April 19, 2018
- Thursday, May 17, 2018
- Thursday, June 21, 2018
- Thursday, July 19, 2018
- Thursday, August 16, 2018
- Thursday, September 20, 2018
- Thursday, October 18, 2018
- Thursday, November 15, 2018
- Thursday, December 20, 2018