



Minutes

Board of Directors Present	<p>Directors in Person: Madelyn Carlson, Darlene Darnell, Les Stahlnecker, Martin Valadez, Eddie Miles, Dan Ferguson, Meghan Debolt</p> <p>Directors on the phone: Ed Thornbrugh (called in briefly for quorum), Lori Brown (called in briefly for quorum)</p> <p>We met quorum for part of the meeting with a combined 9 directors. Thank you, Lori & Ed, for calling in for a period to complete motions.</p>	
Backbone Support Present	Carol Moser, Aisling Fernandez	
Guests	<p>Jim Jackson*, Caller 1*, Caller 2*, Deb Gauck*, Caitlin Safford*, Patrick Jones, Mike Norton, Corrie Blythe, Sarah Bollig Dorn, Lena Nachand, Brian Kennedy, Jorge Rivera</p> <p>* Called in</p>	
Special Thanks	Thank you to Community Action Connections for providing the facility and support that made it possible for us to hold these meetings.	
TOPIC	NOTES	ACTIONS
Welcome & Introductions	<ul style="list-style-type: none"> Martin facilitated the meeting & welcomed everyone to the meeting. There were self-introductions including name and whether you are a Board member. 	
Minutes (Action)	<ul style="list-style-type: none"> Review and approval of December 15th, 2016 and January 19th, 2017 minutes 	
Contracts Policy (Action)	<ul style="list-style-type: none"> Review and approval of GCACH Contracts Policy. Clarifications: 1. Carol has the authority to make independent decisions for contracts that are less than \$5,000. 2. Contracts greater than or equal to \$5,000 come before the Board. 3. Bid out any contracts that are required to be bid out by State or Federal law. 	
Eastern Washington University	<ul style="list-style-type: none"> Carol introduced the contract with Eastern Washington University and described how she has worked well with Patrick before. 	
		<ol style="list-style-type: none"> Ed moved to create a resolution for a one-time payment to Eastern



Accountable Community of Health

Board of Directors

Thursday, February 16th, 2017

12:00PM to 2:30PM

Regular meeting

[Community Action Connections](#)

710 W Court Street, Pasco, WA 99301

<p>Contract for Services (Action)</p>	<ul style="list-style-type: none"> • There was a discussion with Patrick Jones about his experience that would prepare him for data analysis for GCACH. Meghan asked Patrick’s experience in working with health data. Eddie asked about how a client could use Patrick’s data. Patrick talked about how Priority Spokane (which was awarded a Culture of Health award from RWJF) is using data to move the needle on high school graduation. They are working with the regional health district to ask health leaders what they would like to measure. Darlene asked about social determinants of health in his data work and Patrick said that the dashboards cover these very well. • Patrick talked about the GCACH survey that he has created by starting with the OCH survey. Madelyn suggested that the Survey Committee outline the survey process and who is being targeted for the survey. Eddie said that we could do several waves of sending out the survey. Meghan shared that the Leadership Council decided it would be best for the inventory to be finished first and then followed by the survey. • The Board talked briefly about the GCACH Regional Inventory of Initiatives and Programs. • There were two actions for the EWU discussion. <ol style="list-style-type: none"> 1. A resolution for a one-time payment to Eastern Washington University for the development of a regional survey. 2. A motion for the EWU contract. Clarifications: This contract is subject to any procurement procedures required; Carol will contact Janet Cornell about procurement for EWU. The start date for the contract is February 16, 2017. 	<p>Washington University for services rendered prior to February 16th, 2017 for the development a survey instrument. Eddie seconded. Motion passed.</p> <p>2. Ed motioned to approve the Health Data & Research Analyst contract, effective February 16th, 2017, subject to State & Federal procurement requirements. Darlene seconded. Motion Passed.</p>
<p>Commercial lease with CAC (Action)</p>	<ul style="list-style-type: none"> • Rather than approve the CAC lease, the Board passed a motion to authorize Carol to work with the Executive Council of the Board to approve a lease for a new office location. Request for legal review of any lease. 	<p>Les moved, Madelyn seconded, Ed abstained. Motion passed.</p>



<p>Program Manager Position (Action)</p>	<ul style="list-style-type: none"> Review and approval of the job description for a program manager for GCACH. Carol combined some data analysis into this position. The Board approved the position given that it will be posted and Carol will then pursue recruitment. Transparency for the interview and hiring process was recommended. 	<p>Meghan motioned, Les seconded. Motion passed.</p>
<p>Additional discussions</p>	<ul style="list-style-type: none"> Carol talked about the upcoming World Café and Public Forum. Aisling will create an outlook appointment. Eddie requested that we create a flyer. Carol discussed the letter from HCA to Whitman County Lena said that the RFP for mid-adopter counties just came out for fully-integrated managed care. State says this will be one by 2020. Financial integration is a predecessor to clinical integration There was a discussion about a finance and contracts position for GCACH. Carol said that there will be a lot of money and contracts ahead, and we will need a consistent person doing financial management just like any other small business. Perhaps we can look at an action on this position in the future. Meghan supports this. Carol asked about the Board’s expectations for posting jobs: Meghan said to post for 2 weeks and only interview people who qualify. Corrie suggested having a transparent process and that she could share the process she uses for interviewing. 	
<p>Adjournment</p>	<p>Meeting was adjourned at 2:30PM. Minutes taken by Aisling.</p>	
<p>Remaining 2017 Meetings</p>	<p>Thank you for your time and engagement with the Greater Columbia Accountable Community of Health! The Board of Directors will meet in 2017 (from 12-2:30PM) on the following dates (the third Thursday of the month): March 16th April 19th- BOARD RETREAT 9-1 Location TBD May 18th June 15th July 20th August 17th</p>	



Greater Columbia

**Accountable
Community *of*
Health**

Board of Directors

Thursday, February 16th, 2017

12:00PM to 2:30PM

Regular meeting

[Community Action Connections](#)

710 W Court Street, Pasco, WA 99301

	September 21 st October 19 th November 16 th December 21 st	
--	--	--