

# GREATER COLUMBIA ACCOUNTABLE COMMUNITY OF HEALTH

## Workforce Committee Meeting Minutes Thursday, January 27, 2021 | 11:00 AM to 12:00 PM Teleconference

*Italicized: GCACH Board Member*

ATTENDANCE	
Committee Members	Asja Suljic Brianne Ramos Bevan Briggs <i>Dan Ferguson (Chair)</i> Heidi Snyder Jac Davies Les Stahlnecker <i>Madelyn Carlson</i> Patrick Jones <i>Rhonda Hauff</i> <i>Ronni Batchelor</i> <i>Sandra Suarez</i> Scott Koopman Steve Perry Suzanne Swadener
GCACH Staff	Brissa Perez Brittany FoxStading Carol Moser Chelsea Chapman Diane Halo Laurel Avila Martin Sanchez Sam Werdel Sula Savchuk Wes Luckey
Guests	Michael Anthony Arnuco
WELCOME & INTRODUCTIONS	
Welcome & Introductions (Dan Ferguson)	Dan Ferguson, Committee Chair, facilitated introductions. There were 7 members present at the convening.
MEETING MINUTES	
January 2021 Meeting Minutes (Dan Ferguson)	Dan reviewed the December 2020 GCACH Workforce Committee meeting minutes. ✓ <b>MOTION:</b> Ronni Batchelor moved to approve the January 7, 2021 GCACH Workforce Committee meeting minutes. Seconded by Bevan Briggs. Motion passed.  No further comments or questions.
DISCUSSION ITEMS	
CHW Program Policy and Application	Carol provided an update on the status of the Community Health Worker program. She also gave Michael Arnuco some guidance on how to conduct the crosswalk with the policy and the resources from DOH.

**Thank you for your engagement with GCACH!**

<p>(Carol Moser/Wes Luckey/Diane Halo)</p>	<p>Bevan introduced Michael, who is in a leadership program from WSU. <b>ACTION:</b> Set up time with Bevan and Michael offline to see what the expectations are. Dan shared that anything that appears to be relevant should be in the crosswalk.</p> <p>Carol reviewed the changes to the CHW policy. <b>ACTION:</b> Workforce Committee to review once again after crosswalk completed by Michael. Based on short timeframe, this will happen via email.</p> <p>No questions or comments.</p> <p>Discussion about the CHW training. Before 18-month program or as part of the internship?</p> <ul style="list-style-type: none"> <li>• Rhonda thought it should be a part of the 18-month internship.</li> <li>• Carol asked if there are areas where this opportunity would make sense but people don't know about it or how they qualify (i.e. do not recognize the value/benefit of a CHW). Rhonda shared their experience from YNHS and hiring CHWs without experience.</li> <li>• Dan noted the importance of screening and using that to understand who needs training from the Department of Health (DOH). Carol recommended coordinating it so people don't enter trainings at different times and can navigate the program as a cohort. <b>ACTION:</b> Add to the policy that applicants have to enter by a specific deadline.</li> <li>• Rhonda, Ronni, and Dan appreciated the setting up expectations at the front-end and the cohort concept.</li> <li>• Suzanne noted that the early experiences with CHW training for pathways-based care coordination brought in a large number of enrollees. She suggested close coordination with DOH to assure that training programs were on the timelines needed (avoid having full classes) by the time we need to sign-up.</li> </ul> <p>Diane reviewed the timeline which included:</p> <ul style="list-style-type: none"> <li>• Finalize policy and application with the Board of Directors</li> <li>• Introductory meeting with providers to describe program</li> <li>• Send out application to providers, review applications, and score by the end of March</li> <li>• Goal to have contracts signed by May 2021</li> <li>• Tentative trainings anticipated for July 2021</li> </ul> <p>Question on recruitment for interns through WorkSource. They have offered some resources and potential funds.</p> <p>Question on how to work to provide opportunities for members and clients who are using services that are related to work they are doing. Questions if there are opportunities through the Benton-Franklin Workforce Development Council (BFWDC) on how to work on particular programs who bring in individuals with lived experience. Carol noted WorkSource is a great resource for people to find career paths based on their histories.</p>
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	<p>Dan noted missing pieces around leveraging LHINs and the PTW in the timeline.</p> <p>Rhonda commented that organizations that maybe haven't used CHWs but are social service organizations. How to develop pre-employment skills, how to look for people before you train them? She continued to share her experience with externships and highlighting expectations with soft skills/pre-employment skills. She suggested adding an orientation for employers on how to hire a CHW.</p> <p>Suzanne noted how to prepare individuals for jobs with various backgrounds that may not apply to this professional setting/type of work. Rhonda mentioned partnering with DBHR or Foundational Community Support that support employment. Suzanne highlighted having resources available to help setting people up for success.</p> <p>Ronni shared her experience and highlighted that many people are already trained.</p> <p>Resources entered into the chat box:</p> <ul style="list-style-type: none"> <li>• WACHWA - Washington State Community Health Workers Association</li> <li>• Miller, Dawn K. (HCA) <a href="mailto:dawn.miller@hca.wa.gov">dawn.miller@hca.wa.gov</a>, Dawn is the program person for Supported Employment at Health Care Authority</li> <li>• From Brianne - Folks who participate in DOH's CHW training are enrolled in this CHW distribution list - <a href="https://public.govdelivery.com/accounts/WADOH/subscriber/new?topic_id=WADOH_305">https://public.govdelivery.com/accounts/WADOH/subscriber/new?topic_id=WADOH_305</a></li> </ul> <p>Discussion around vaccines in the region and the misinformation that is accumulating. Bevan spoke to the requirements for nursing students volunteering to administer vaccines.</p>
<b>ADJOURNMENT</b>	
Adjournment	<p>Meeting adjourned at 12:00pm. Minutes taken by Chelsea Chapman.</p> <p><b>Recap of Motions</b></p> <ul style="list-style-type: none"> <li>• January 7, 2021 minutes</li> </ul> <p><b>Recap of Action Items:</b></p> <ul style="list-style-type: none"> <li>• Set up time with Bevan and Michael offline to see what the expectations are.</li> <li>• Workforce Committee to review policy/application again after crosswalk completed by Michael. Based on short timeframe, this will happen via email.</li> <li>• Add to the policy that applicants have to enter by a specific deadline.</li> <li>• Work with Brianne when the program is launched.</li> </ul>

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