



Greater Columbia Accountable Community of Health

Collaboration • Innovation • Engagement

Board of Directors

Meeting Minutes

November 15, 2018 | 12:30 pm – 3:00 pm

Tri-Cities Community Health (TCCH) | 800 W. Court Street, Pasco, WA 99301

ATTENDANCE

Board Members (* denotes they called in):	Rhonda Hauff (Housing Sector, Board President) Brian Gibbons (Healthcare Providers Sector, Board Treasurer) Madelyn Carlson* (Transportation Sector, Board Secretary) Ronni Batchelor (Consumer Sector) Les Stahlnecker (Education Sector) Sandra Suarez (Federally Qualified Health Centers (FQHCs) Sector) Darlene Darnell (Community Based Organizations (CBOs) and Faith Based Organizations (FBOs) Sector) Julie Petersen (Hospital Sector) Caitlin Safford (Managed Care Organization (MCO) Sector) Meghan DeBolt* (Public Health Sector) Lori Brown* (Social Services Sector), Dan Ferguson* (Workforce Development Sector) Ruben Alvarado* (Local Government Sector) Ed Thornbrugh* (Behavioral Health Sector)
Guests (* denotes they called in):	Kat Latet, Barbara Mead, Marissa Ingalls, Sierra Foster, Dan Vizzini*, Denise Wong*, Samantha Frederick*
Staff (* denotes they called in):	Carol Moser, Wes Luckey, Becky Kolln, Rubén Peralta, Lauren Johnson, Diane Halo, Jenna Shelton, Martin Sánchez, Patrick Jones, Aisling Fernandez
Welcome & Introductions:	<ul style="list-style-type: none"> • Rhonda Hauff, GCACH Board President, facilitated the meeting. • Quorum was met with a total of 14 members present (or calling in) to start the meeting.

	<ul style="list-style-type: none"> The Board reviewed the Attestation of Conflict of Interest and the Self-Dealing Transactions: Prohibition and Standard for Approval. 	
MINUTES & REPORTS		MOTIONS
Consent Calendar	<ul style="list-style-type: none"> 10/18/18 Board Meeting Minutes. <ul style="list-style-type: none"> Minutes were accepted with the correction to add Rhonda Hauff to the list of participants for October. 	<ul style="list-style-type: none"> Motion by Julie Peterson to approve the Consent Calendar, which included the October 18, 2018 Board minutes, with the correction to the minutes to add Rhonda Hauff to the list of Board members who participated in person. Seconded by Sandra Suarez. Motion passed.
GCACH Report & Updates (GCACH Staff)	<ul style="list-style-type: none"> The November GCACH Report provided great narratives on recent work and staff asked the Board to read the report independently. The Board members reviewed the Participating Provider Workflow, indicating where GCACH is in the 2018 set of objectives in this category. 23 participating provider organizations have joined for the first (December 2018) and second (June 2019) waves of PCMH contracting. The Board reviewed the Integrated Managed Care (IMC) Tracker, reporting that progress is going well with the steps toward contracting with the Behavioral Health Providers. The Greater Columbia Behavioral Health Organization (BHO) will become the Behavioral Health Administrative Services Organization (BH ASO) on January 1, 2019, with Troy Wilson as the director. The Board consists of the county commissioners. <ul style="list-style-type: none"> The Board discussed the contingency funds for the Behavioral Health (BH) Providers, as GCACH is now responsible for allocating these dollars. The Board discussed several ideas and methods for allocating the money equitably. There was discussion about whether to discuss this decision with the BH providers. The Board made a motion (see right) to distribute the contingency funds to the 17 BH Providers following the formula that those provider organizations developed, with no contingency funds remaining. 	<ul style="list-style-type: none"> Motion by Julie Peterson to approve the distribution of the Integrated Managed Care Contingency Fund to the 17 behavioral health providers following the same formula developed by the BHO/Provider organizations. Seconded by Ronni Batchelor. Sandra Suarez, Darlene Darnell, Caitlin Safford and Ed Thornbrugh abstained. Motion passed.

	<ul style="list-style-type: none"> • The Board discussed the Early Warning System (EWS). The EWS Workgroup meet on October 9, 2018. During this meeting HCA gave updates on indicators. The group decided that the standard indicators the HCA has provided will be great data to help our region see if there are any issues once IMC is implemented in January 2019. There were a couple of other encounter data that we may ask providers to provide. During January 2019, there will be rapid-response calls three days a week to make sure things are going well. Testing leading up to January 1st is important to understand gaps in the systems. The Board would like to review some of the metrics at the December meeting to look for any signs of problems. • Local Health Improvement Network (LHIN) Tracker: The Board reviewed the spreadsheet that shows the LHINs' progress. SE WA Rural Health Network, Whitman County Health Network, and the Yakima County Health Care Coalition are the furthest along. Julie Peterson updated the Board that the Kittitas County Health Network had just concluded the survey the same day as the Board meeting. • Practice Transformation Status Tracker: Almost all the Patient Centered Medical Home (PCMH) assessments have been completed. Some of the items will be negotiated in the contract and cannot be checked off until the contracts are signed. • WAFE Portal Tracker: GCACH is close to having all seventeen Behavioral Health Providers under contract for the design, development and implementation of a Fully-Integrated Managed Care (FMIC) plan for integration as Mid-Adopters on January 1, 2019. GCACH made payments the week of the Board meeting to six of the providers who have completed the third and final milestone in the contract. A total of \$517,906.56 was distributed among the six providers based on their contract value. It was noted that once contracts are signed, the population funding can be released. Some large payments will be made by the end of 2018. 	
ACTION ITEMS		MOTIONS
Year-to-Date (YTD) & October Financial Reports (Becky Kolln)	<ul style="list-style-type: none"> • Becky Kolln, GCACH Director of Finance and Contracts, reviewed the YTD and October Financial Reports, which included: <ul style="list-style-type: none"> ○ Balance Sheet November 2018 ○ Budget vs. Actuals November 2018 	<ul style="list-style-type: none"> • Motion by Brian Gibbons to accept the 2018 Year-to-Date (YTD) and October financial reports, which

	<ul style="list-style-type: none"> ○ October 2018 Statement of Activity ○ October 2018 Statement of Activity (Detailed) • Of note was the SIM funding was received and was allocated for vehicles and investments. • GCACH carries about \$50,000 in checking to allow for flexibility. • Suggested that the Board discuss options for better investment of the funds, e.g. a 401k. 	<p>included the Balance Sheet, the Budget vs. Actuals 2018, and the October 2018 Statement of Activity. Seconded by Ronni Batchelor. Motion passed.</p>
Form 990 Review and Approval (Becky Kolln)	<ul style="list-style-type: none"> • The Board discussed the 990, the organization’s 2017 Exempt Organization return. The need for the discussion was for Board approval for the GCACH President to sign and then be able to submit the form. The Board approved this document. 	<ul style="list-style-type: none"> • Motion by Julie Peterson to approve the 990 Form, which was prepared by Moss Adams LLP. Seconded by Les Stahlnecker. Motion passed.
Scholarship Policy & Sponsorship Policy (Becky Kolln, Carol Moser)	<ul style="list-style-type: none"> • The Board reviewed a draft Scholarship Policy, with the stated purpose: “Due to the growing needs in our Greater Columbia region for degrees in the medical field (all inclusive, physical-mental-oral hygiene-etc.), GCACH recognizes the community need to support the futures of these applicants within these fields. GCACH is committed to granting XX amount of scholarships in the amount of \$X,XXX.00 during the 2019 academic year.” • The Board also reviewed the draft Sponsorship Donation Request Form that states, “Organizations that are not currently receiving any Medicaid Demonstration dollars from Greater Columbia ACH are welcome to submit sponsorship or donation proposals.” • There was a discussion about several considerations for scholarships and sponsorships that included the following topics: how to tie scholarships to GCACH’s workforce goals, how to best time scholarships (early or late in a person’s education), distinguishing scholarships (for people) vs. sponsorships (e.g. for an event), how to make sure that GCACH spends an appropriate amount of time reviewing applicants for a scholarship, possibly by partnering with an organization that has an established system for scholarship review and disbursement. • The Board concluded that: <ul style="list-style-type: none"> ○ Sponsorships for Behavioral Health education and training would align with the State Workforce Taskforce’s recommendation and there is a true need in the BH area for scholarships. ○ The GCACH Communications Committee should take on the work of sponsorship decision making, including Caitlin Safford, Dan Ferguson, Fenice Fregoso, Madelyn Carlson, Jorge Arturo Rivera, Joyce Newsom, Marcy Durbin, Sandra Suarez, Lauren Jones, Rubén Peralta. 	
Final Contract for Practice Transformation and PCMH (Becky Kolln)	<ul style="list-style-type: none"> • The Board received and reviewed the final version of the Practice Transformation Agreement for approval. • The following documents were reviewed for this discussion: 	<ul style="list-style-type: none"> • Motion by Darlene Darnell to approve the final contract for Practice

	<ul style="list-style-type: none"> ○ Practice Transformation Agreement (final) ○ Exhibit A: Transformation Incentive Allocation Weights and Values ○ Exhibit B: Practice Transformation Implementation Workplan ○ Exhibit D: Milestone Schedule ○ 2018-10-8 Practice Transformation Revenue Sharing Model ● Recommendation to change the Performance Column of Exhibit A. ● Advocating for the term “revenue sharing” to distinguish DSRIP funds from the typical grant. ● GCACH staff has written a lengthy Toolkit to cross-track with the milestones and schedule that will become part of the Practice Transformation Implementation Workplan that was not included in the Board packet. 	<p>Transformation and Patient-Centered Medical Home (PCMH). Caitlin Safford abstained. Motion passed.</p>
DISCUSSION ITEMS		
<p>ACEs Campaign Update (Rubén Peralta)</p>	<ul style="list-style-type: none"> ● The Board discussed the proposed ACEs and Resiliency Campaign, which proposes “a media campaign to bring awareness to the general public and to invest in accelerating capacity in resiliency-building programs. In a recent conference in San Francisco, Dr. Felitti touched on several health improvements experienced by the group of 17,000 subjects simply by becoming more aware of the effects ACEs had on their health. Among other improvements, the group experience lower A1Cs, a drop in ED visits, and lower readmissions rates. Dr. Nadine Burke Harris, a pediatrician and early adopter of the ACEs study in her practice, echoed Dr. Felitti’s words. We believe that by going upstream to the root of poor health to address SDOH/ACEs through a media campaign and by accelerating the capacity of existing resiliency-building programs, we will be creating effective interventions that complement the work of physical and mental health providers.” ● The Board discussed raising awareness about ACEs and about working toward bringing solutions and a sense of belonging to the community. Everyone agreed that this warrants more discussion. 	
<p>2019 Design Budget (Becky Kolln)</p>	<ul style="list-style-type: none"> ● The Board reviewed the 2019 Design Budget, which budgets for Project Design for next year for the following categories: <ul style="list-style-type: none"> ○ ACH Project Plan Development & Implementation, Data, & PCMH (11.7%), ○ Engagement (13.7%), ○ ACH Administration and Project Management (24.3%), ○ Information Technology (36.6%), ○ Health Systems and Community Capacity Building (8.1%), ○ Grant Writing (HRSA) (2.2%), and ○ Other (3.3%). ● Of note: <ul style="list-style-type: none"> ○ The money for salaries was moved back into the DSRIP funds category, whereas the staff salary money came from Design money until DSRIP funding was available. 	

	<ul style="list-style-type: none"> ○ Most of the office design and supply expenses are done. ○ GCACH is hoping to earn some grant money to support the media campaign. ○ \$40,000 set aside for staff development.
2019 DSRIP Budget (Becky Kolln)	<ul style="list-style-type: none"> ● The Board reviewed the 2019 DSRIP Budget, which budgets for DSRIP Project Incentive Funds for next year for the following categories: <ul style="list-style-type: none"> ○ Project Costs (34% combined), ○ Shared Domain 1 Investments (24%), ○ Health Systems & Community Capacity Building (14% combined), ○ Integration Incentives (17%), ○ Community Health Fund (8% combined), ○ Administration (3%), and ○ Project Management (1%). ● Of note: <ul style="list-style-type: none"> ○ GCACH staff received DSRIP funds this month and anticipate another \$10 million around May 2019 for completing the next 2018 SAR which is due January 31, 2019.
CSI Portal Update (Wes Luckey)	<ul style="list-style-type: none"> ● Wes Luckey reminded the Board that at the October Board meeting, the Board approved contracting for this technology contingent upon GCACH staff and other appropriate people reviewing it. He then updated everyone on the recent meeting to review the CSI Solutions Portal to follow up on this request. ● The CSI portal will be a web-based tool for reporting on milestones including our providers' deliverables. GCACH earns the DSRIP funds by reporting. ● Jenna shared that most of the metrics at first will be in a selection/narrative form. ● It will be important to see how the CSI portal imports data and these types of tools support the GCACH work moving forward.
ADJOURNMENT	
Adjournment	<ul style="list-style-type: none"> ● Meeting adjourned early at 3:14 p.m. ● Minutes taken by Aisling Fernandez.
<p><i>Thank you for your time and engagement with Greater Columbia Accountable Community of Health!</i></p> <p>The future Board meetings listed below will be in the Tri-Cities Community Health Board Room, at 800 W. Court St. Pasco, WA 99301, from 12:30-3:00 p.m. on the following dates:</p> <ul style="list-style-type: none"> ● Thursday, December 20, 2018 ● Thursday, January 17, 2019 ● Thursday, February 21, 2019 ● Thursday, March 21, 2019 	